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Minutes from the Board of Directors of The Combustion Institute Electronic Meeting (Fifty-First Meeting) 30 March 2023

In attendance were the following Board Members: P. Dagaut, H. Wang, O. Fujita, A. Dreizler, D. Dunn-Rankin², F. Battin-Leclerc, S. Correa, R. Cracknell, Z. Huang, Y. Ju, K. Maruta, N. Liu, Z. Chen, H. Curran, P. Pepiot³, M. de Joannon, L. Qiao, R. Eggels, H. Yang, W. Roberts, T. Lövas, N. Hansen, E. Mastorakos, C.K. Law¹, K. Kohse-Höinghaus^{1,2,3}, J. Driscoll¹

Not attending: B. Haynes¹, C. Westbrook¹, K. Y. Huh, T. Lieuwen, T. Okazaki

Guests: R. Tassari (CI Executive Administrator), D. Spillar (CI Staff), B. Dally, J. Torero (PCCs of the 40th Symposium)

1: Honorary Non-Voting Board Member

2: Arrived after meeting started

3: Departed prior to meeting concluded

ITEM 1: Introduction and Conflict Reminder

President Dagaut called the meeting to order with a welcome to everyone and reviewed the Conflict-of-Interest statement.

ITEM 2: In Memory of Professor Robert F. Sawyer presented by Prof. Chung K. “Ed” Law

ITEM 3: Approval of minutes from 12 July 2022 and 19 July 2022 Board of Directors meetings.

Note: Because some members were not present for both meetings, and others did not receive or review minutes prior to meeting, vote to be performed electronically following the conclusion of the board meeting.

Post-Meeting Vote to Approve Minutes:

12 July 2022 Minutes Approved: Accept (14), Abstain (2), Non-Voting Attendee (3)

19 July 2022 Minutes Approved: Accept (13), Abstain (3), Non-Voting Attendee (3)

ITEM 4: 40th Symposium Presentation from PCCs

Program Co-Chairs, J. Torero and B. Dally gave their PowerPoint presentation, “Changes to the 40th ISOC”, explaining the motivation and need for change and the steps to achieve these goals for the 40th ISOC. Decisions were made after extensive consultation and were devised to promote inclusiveness, accommodate large number of papers while retaining quality of accepted papers, maintain and grow the number of accepted papers, broaden the scope of the symposium to include impact and mitigation of combustion, and increase industry participation by including Industry papers which can be published in Applications in Energy and Combustion journal. The key change is the split between oral presentation papers (OPP) and poster presentation papers (PPP). Both OPPs and PPPs will be published in the Proceedings of The Combustion Institute after editorial review. Work in Progress Posters will still occur in a separate designated area. PCCs reviewed the process, including review and rebuttal, and proposed timeline. Thirteen colloquia will be organized under four themes.

Discussion ensued. Below is a summary of the questions and issues addressed.

- An advisory review committee will make the OPP and PPP recommendations. This committee will consist of CCs, CCCs, AEs, and other experienced members. PCCs are confident about this committee's ability to adequately review all the submissions.
- Criteria for determining OPP and PPP will be clear and communicated with all. Reasons for selecting a presentation format will be communicated to authors.
- PCCs intend to explain at regional conferences and hold online sessions for questions.
- The OPP and PPP decisions will not reflect quality. Only reject or accept decisions will be based on quality, keeping consistent with symposium tradition.
- The changes to the editorial process have been discussed with the PROCI editors who support the changes. Changes will allow for the processing of an anticipated increase in the number of submissions in a timely manner. Will meet with Elsevier to accommodate changes in EM.
- Poster presentation papers will proceed through the editorial review, with decisions and print appearing earlier which can be promoted as a benefit.
- PCCs have considered potential author/member reactions and possible impact on symposium.
 - Noted that we currently reject 60% of submissions
 - Decisions will be known earlier
 - Will allow for same number of oral presentations and additional accepted papers in the form of poster presentations
 - Author can indicate preferred presentation format at submission
- Executive Committee confirmed that changes to the symposium technical program are under the authority of the PCCs. They do not require a vote or board approval.

Board Meeting attendees agree that communication and transparency are key to the positive perception of change. Further post-symposium review will be helpful to assess success and identify future modifications.

ITEM 5: Committee Reports and Other Updates

Office report presented by CI Executive Administrator, R. Tassari. Reviewed current membership numbers and social media growth.

All active committees are currently proceeding on schedule. Thirteen Distinguished Papers (DPAs) for the 39th symposium were selected and announced. A 13-part series will feature an article on the CI website for each of the distinguished papers. The Silver Medal Award Selection committee is in the process of selecting one outstanding paper from these to receive the Silver Combustion Medal. The Program Advisory Committee completed their tasks. The Tsuji Award Selection Committee performed their task, decision to be announced as scheduled. Fellows of The Combustion Institute were named and promoted on social media. Treasurer, D. Dunn-Rankin, confirmed that the financial status of CI is healthy.

ITEM 6: Other Business

F. Battin-Leclerc questioned why it takes so long for papers to be published. PROCI Editor, T. Lövas explained that delays have occurred for several reasons and in various stages for the last two volumes. This is an ongoing topic of discussion for editors and Elsevier. H. Wang suggested that we work with Elsevier to move to immediate papers numbers when published online. Meeting has been scheduled with Elsevier to address this.

M. de Joannon asked for an update on the papers from industrial sessions held at the 39th symposium. One paper was published as a result of the two presentations. The chair of the industrial relations committee plans to schedule a meeting soon. De Joannon values the Board discussion and suggested that the Board meet more frequently and in person.

Next full Board meeting planned for October 2023. A poll will be sent to members for date selection.

Meeting concluded by President Dagaut

Meeting minutes transcribed by R. Tassari